

**CoC Board Meeting
June 2, 2017**

**Partners In Housing
455 Gold Pass Heights**

Minutes

Members

Present: Carol Bruce-Fritz, Aimee Cox, Chris Garvin, Jen Polk, DeAnne McCann, Greg Morris, John Spears, Mary Stegner, Chad Wright, Beth Roalstad, Sherrylynn Boyles, Trygve Bundgaard, Jacque Franklin, Shawana, Kempainen, Jamie Muth. Laura Nelson, Kimberley Sherwood, John Spears, Catherine Duarte.

Regrets: Chad Wright, Angela Hackett-Larson

Orientation Held (New Board Members): 11:30 AM – 1:00 PM

Meeting Minutes

Standard Business: Jen

Call To Order 1:00 PM

Correction of 5/26/2017 Minutes: Should read: "Slate of new Directors", not officers. John's last name to be correctly spelled.

Vote: Motion to approve with changes, Beth. Second, Trygve. All approved, unanimous.

Administrative Business

Jen: There was a question to clarify what is appropriate for Administration Business and this was clarified.

HMIS RFP: Suzi

HMIS was defined for new Board members (Homeless Management Information System). A software database that is able to capture homeless information and report to HUD in a unified manner. Looking for a new vendor for the state and the process continues. RFP was released in March and potential vendors had until May 12th to respond. The process is in the reference checking phase. The Governance Committee for the state has two meetings scheduled for next week. The sessions are scheduled for: June 7th (2:00-3:30 pm) and June 8th (2:00-3:30 pm) as webinars. There will be a vendor demo by the end of June.

Discussion: Amiee states the webinar is crucial to the process and is important for developing infrastructure as they are all inclusive. It is noted this will be expensive to start. The Governance Committee to oversee the Policy development and implementation, and will need input.

Community Report: Suzi

Was born in 2014 and Suzi thrust into the process at that time of reporting HMIS information to the public regarding all aspects of homeless, data including PIT. The last report was provided in 2014. States have added system performance measures, summary of the PIT with content, and attention to making this reportable to the public in an understandable format for 2017.

Discussion/Action: Catherine states there will be new data points, better counting, and the addition of a map for the report. Would like to see increased feedback.

System Measures Performance Report: Suzi

This document tells us about the effectiveness of CoC reporting and helps with the competition to rate the application to HUD. This is a new format to make sure the data is clear and reflective of CoC performance. Last year (2016) was the first year for this aspect of the application, and was to be a pilot/informal process to get used to the new reporting parameters while providing a means of evaluating the performance of the CoC year-to-year. Ended up being a part of the formal scoring as the parent applicant of the CoC. This is important as it is part of the HUD review process to maintain funding levels for the future. Trygve likes the report and would like emphasis on RRH needs.

Discussion: Kimberley asked what is the CoC's role? Maintain current optimal analysis of year-to-year data and Mary added to be able to respond to HUD questions and queries.

Action: Develop a committee to improve the review process for the System Measures Report.

Organizational Strategy

Charter Changes: Mary

Action item on the agenda as there is a need for clarification in the elected officer positions for the Board of Directors slate of the PPCoC for 2017. This was the result of the charter review and the stipulation that the PPCoC would need to carry a Treasurer Officer position separate from the Secretary Officer, for the ability to continue moving forward with the 501(c)3 application. Especially when opening bank accounts, financial reviews, etc.

Discussion: Mary and Shawana reflected on the Charter of the PPCoC and read that the positions were not separate, and that they have been reflected in the new bylaws as distinct positions, reminded Greg. There needs to be a formal vote to separate the positions for the active charter.

Action: Carol motions to amend the charter to reflect a separate Treasurer Officer position and go into effect at the next meeting of the Board of Directors.

Motions second: Sherrylynn

Motions carries.

Slate of Officers for the PPCoC Board of Directors 2017-2018:

Beth Rolstad – Chair

Angie Hackett-Larson – Vice Chair

Greg Morris – Secretary

Jen Polk – Treasurer

Discussion: Greg had on concern about continuing the position as he is part of a National Board meeting that starts immediately after the PPCoC Board Meeting. There was consensus that there would be better meeting management allow transition to that call and/or another person would continue meeting notes if needing to leave. Greg accepts nomination.

General motion to accept the slate: Unanimous approval of the slate. (all yay's)

Communications Strategy: Beth

Noted that they have just finished City Council presentations in regard to PPCoC functions/strategic plan with Shawana. Next will be to target County Commissioners for the same updates. Would like to try and develop a formal education process and/or tour of persons experiencing homelessness, for elected officials and community stakeholders. An example was Head Starts “The Kids on the Bus” presentations and its effectiveness in educating the public about Head Start and its programs.

Discussion: Mentioned Council Member Geislinger called the Colorado Springs economic development committee meeting next week and could be an opportunity to present PPCoC Strategic Plan. Shawana states the plan for the summer is to start to reach out to legislators especially when potential budget cuts sit in the mix that could affect the provision of homeless services across all disciplines. Sherrylynn mentioned that next week PPUW will participate in “A Day on the Hill”.

Action: Develop formal education and presentation method. Investigate leveraging public funds for the effort.

Deeper dive into NOFA: Roundtable

Just quick update for the Board that competition is about to drop. El Paso County receives approximately \$2.6 million per year. We are now in management mode and have provided a quick note on the NOFA process.

Governing Board Matters

1:40 pm - Closed Session

Next meeting Myron Stratton Home June 23rd, 2017-11:30 AM